THE INTERNAL RANKING AND GRADING REPORT IN R/O GOVT COLLEGE NAURA

FOR THE ACCADEMIC SESSION 2023-24

1. **Teaching Learning (Score 93)**

| Sr. No. | Activity  | Distribution of Scores  | Total scores |
| --- | --- | --- | --- |
|  | **Mode of teaching** (For reference see ***Annexure 1.1.ii and iii)*** | 1. Lecture method only: =6
2. Technology-based teaching only: =6(6+6=12)
3. Flipped Classroom:=8
4. As per need of different groups of students: =5
 | **25** |
| 2 | **Curriculum Planning and Implementation**1. Teaching schedule= 10
2. Whether learning outcomes defined=5
3. Curriculum enrichment practices (e.g. projects, surveys, educational tours and industry visits)=16
4. Internal assessment mechanism (quizzes, class test, presentation, assignments, MTT etc.) (Max. 4)
5. Prompt communication of assessment/results to students (e.g. displayed on college website/notice board/class groups/submitted to COE)

 ***(see annexure 1.2.iii, 1.2.v)*** | 1. Followed 100%: = 10
2. 100%= 5
3. 4.0 X 3 No. of enrichment practices observed= 12
4. Followed by all departments = 8
5. Within 7 Days: 6
 | **41** |
| 3. | **Add-on Courses/Certificate Courses**  | NA | **Nil**  |
| 4. | **Student feedback (taken from students with 80% attendance)**1. Sample size
2. Student satisfaction
3. Action on feedback
 | 1. >25% = 5
2. 81-90%=08
 | **13** |
| 5. | **Examination Results**1. % of Students Passed
2. % of students with A Grade and Above
3. No. of Students in University Merit
 | * 1. 51-60% = 6
	2. >20%= 8
 | **14** |
|  | **Total score= 93/140**  |  |  |

**2. Student Support, Services and Progression (Score 142)**

| Sr. No. | Activity | Distribution of Scores | Total Score |  |
| --- | --- | --- | --- | --- |
|  | **Pre and Post Admission Counselling**:1. Admission schedule, courses available, student intake, eligibility conditions communicated through various media

***(Uploaded on College website, Admission prospectus, and newspaper add)***1. Student oriented about: Institution, students facilities, Library, Introductory session with faculty and staff, Academic calendar, requirements of credits per course, CCA and other requirements post admission
 | 1. Publicity through any 3 means= 5;
2. Post admission counselling/ induction:= 10
 | **15** |
|  | **Scholarships:**1. Awareness about different Scholarships Schemes and 100% coverage of all eligible students.
2. Scholarships other than Government Schemes
 | 1. 5
2. NA
 | **5** |
|  | **Sports and Cultural activities**1. % of students participating in sports activities
2. % of students participating in cultural activities
3. Medal/Trophy won in Sports/Cultural activities:
4. National/Inter University
5. State/Inter college
6. District level
 | 1. >20%= 10
2. >20%= 10
3. c = 06
 | **26** |
|  | **Students Participating in NSS/NCC/Rangers & Rovers/Clubs** | 1. NSS =4
2. Rangers & Rovers =4
3. Road Safety =4
4. Red Ribbon/Eco/Youth Red Cross/any other club/society =4
 | **16** |

| Sr. No. | Category | Activity | Total Score |
| --- | --- | --- | --- |
| 5 | **NSS/NCC/Rangers & Rovers: participating in** 1. National/RD Parade.
2. State camps/Parade
3. Award won in these activities
4. National
5. State
6. Cluster level
 | NA | **NA** |
| 6 | **Anti-Drug Awareness Programmes**1. No. of awareness programmes organised
2. % of students benefitted
3. Counselling of suspected addicts
 | 1. 3=3
2. More than 50%= 04
 | **07** |
| 7 | **Gender Equity**1. No. of health/sensitization programmes organised
2. % of women students benefitted
3. Women anti sexual harassment committees constituted as per norms

***(Annexure 2.7.iii)***1. Grievances Redressal as per timeline
 | 1. Yes: 2
2. Yes: 2
 | **04** |
| 8 | Mentor-Mentee Groups: Sessions conducted per group of students | NA | **NA** |
| 9.  | Coaching for national level competitive examinations/HAS | NA  | **NA** |
| 10 | Remedial Classes/Bridge Courses: % of students benefitted | Yes  | **10** |
| 11 | **Capacity Building of Students**: 1. Life Skills (Yoga, Critical thinking and effective communication)
 | 1. =10
 | **10** |
|  12 | **Career Counselling & Placement Cell**1. No. of Career Counselling Sessions organised for each group of student
2. Number of Placement Drives
3. Self-employment modules organised
4. No. of students Benefitted
 | 1. less than 5=4
2. less than 2=2
 | **06** |
| 13. | **Student Progression**1. % of Students opted for Higher Education

***(annexure 2.13)*** | 1. Upto 20%:=4
 | **04** |
| 14 | **No. of Co-curricular and Sports Activities organised**Intra-College Events (Annual Athletic Meet and Cultural Functions)***(Annexure 2.14)*** | Intra-College Events: 6 Each (Max. 9) | **09** |
| 15. | **Annual Prize Distribution Function Organized:** ***(Annexure 2.15)*** | Yes: 10 | **10** |
| 16. | **College Magazine Published: (Yes/No)*****(Annexure 2.16)*** | Yes: 10 | **10** |
| 17. | **College website updated regularly or not** | Yes: 10 | **10** |
|  | **Total Score= 142/280** |  |  |

|  | **3.Infrastructure & Resources (Score 138)** |
| --- | --- |
|  | SR. NO | ACTIVITY | SCORE  | TOTAL  |
|  | 1. | **Classrooms**Classrooms well maintained | Yes=10 |  **10** |
|  | 2. | **Library Facilities**1. Whether adequate print books available
2. Whether daily newspaper (minimum 5), magazines (minimum 3) and journals available (minimum 3), available.
3. Whether access to e-resources available
4. Seating Capacity in the Library Use of library resources
5. Usage of library resources.
6. Digital Library having at least 5 computer systems with reliable internet facility.
 | 1. 500 books per hundred students= 3;
2. Yes=3,
3. No=0
4. 10% or more of the student strength =4
5. 100%=7
6. **Yes = 5**
 |  **19** |
|  | 3.  | **ICT Facilities:**1. No. of Interactive Panels/ Virtual Classrooms Multimedia
	1. Projectors/K-Yan
2. % of teachers using ICT facilities
3. No. of students benefitted from ICT facilities
4. Internet Connections- Leased Line/ Fibre Network/Wi- Fi campus (Yes/No)
5. Use of ICT facilities
 | 1. 5 or more= 5
2. >50%=5
3. >50%=5
4. Yes-5
5. 100% (optimum)= 5
 | **25** |
|  | 4. | **Facilities for Specially-abled Students:*** 1. Ramps/Wheel chairs/Support railing
	2. Separate Washrooms
 | 1. Yes=2
2. Yes=2
 | **04** |
|  | 5. | **Sports Facilities:*** 1. No. of games/sports activity conducted
	2. Indoor sport facilities
	3. Adequate sport equipment
	4. Gymnasium (Operational)
 | 1. More than 5=08
2. Yes=4
3. Yes=4
4. Yes=4
 | **16** |
|  | 6. | **Auditorium/Hostels/Seminar Hall/Staff Quarters** | Seminar Hall-4 | **4** |
|  | 7. | 1. **Laboratories with adequate equipment according to syllabi**
2. **Usage of available Lab infrastructure**
 | 1. Yes=10
2. 100% =10
 | **20** |
|  | 8. | 1. **Adequate numbers of computers**
2. **Usage of computer hardware**
 | 1. One system per 30 students=5;
2. 100%= 5
 | **10** |
|  | 9. | **Canteen, Staff Room /Faculty Room, Space for NSS, Rangers & Rovers, Examination Room, Medical Care Facilities** | 2 point each facility (Max 10) | **10** |
|  | 10. | **Documentation of Academic, co- curricular and extracurricular activities and achievement of students and staff on regular basis.** | Yes=20**(every record recorded in the IQAC record file)** | **20** |
|  |  | **Total Score= 138/160** |  |  |
|  | 4. Institutional Management (Score 183) |
|  | **Sr. No.** | **Category** | **Activity** | **total** |
|  | 1. | **Institutional Vision**:1. Vision Document
2. Institutional Development Plan
3. Plan of Action for Above
 | 6 Points each | **18** |
|  | 2.  | **IQAC:**1. No. of meetings per year
 | 1. 4 meetings=06
 | **06** |
|  | 3. | **Management of Institutional Funds**:* 1. Funds (BF, AF. PTA etc.) used/ spent for Institutional Development / student welfare
	2. Periodic audit
	3. Settlement of bills/advances within a specified time frame
 | 1. utilized >90% of the funds collected annually -10
2. Yes 02
3. Yes=04
 | **16** |
|  | 4. | **Grievance Redressal of Students and Employees*** 1. Redressal within week
	2. Redressal within month
	3. No redressal
 | 1. 10
2. 2
3. Nil
 | **10** |
|  | 5. | **Green and Clean Campus**:* 1. Green initiatives of institution (at least 3)
	2. Cleanliness in washroom, buildings/campus
 | 1. 6
2. Excellent =10
 | **16** |
|  | 6. | **Facilities for Students:**1. Common room for girls
2. Adequate toilets as per students' strength
3. Sanitary napkin vending machine/incinerator regularly put in use
4. CSCA room with proper furniture
5. Student centre for co-curricular activities and its regular usage
6. Regular use of playground
 | 03 for each facility | **18** |
|  | 7. | **Regular Updation of Service Books/Service Records** | Yes= 03 | **03** |
|  | 8. | **Timely Submission of ACRs** | Yes= 03 | **03** |
|  | 9. | **Prompt Response to Official Correspondence** | Yes= 05 | **`05** |
|  | 10. | **Proper maintenance of official records****(Cash books/Stock registers, Fund registers, Leave records, Fine fund etc.)** | Yes= 10 | **10** |
|  | 11. | **Proper record of students attendance and CCA** | Yes= 10 | **10** |
|  | 12. | **Whether ranked by NIRF, Other Agencies** | NO | **Nil** |
|  | 13. | **Whether accredited by NAAC** | Accredited (level 1)=10 | **10** |
|  | 14. | **Whether AQAR are being submitted as per timeline annually or not** | Yes= 12 | **12** |
|  | 15. | **Recognition for Exemplary Contributions by the Staff and Students** | YES  | **04** |
|  | 16. | **Involvement of Stake Holders:**i. PTAii. OSA | * 1. PTA constituted as per norms=1
	2. PTA supportive = 1
	3. Significant contribution of

PTA (enclose documentation proof) =10a. OSA framed as per norms =1 | **13** |
|  | 17. | **Feedback by Stakeholders other than Students and action taken thereon** | Yes=04 | **04** |
|  | 18. | **Annual review meeting on students extra outcomes in academics, co-curricular, curricular and extension activities and action taken during next academic session for achieving excellence** | Yes=25 | **25** |
|  |  | **Total Score = 183/220** |  |  |
|  | **5. Best Practices, Innovation and Institution Distinctiveness (Score 62)** |
|  | **Sr. No.** | **Activity** | **Distribution of Scores** | **Total** |
|  |  | **Best practices Description & Outcome of Best Practices** (Clean and Green campus, and Book bank) | 10 points per best practice | **20** |
|  |  | **Special Initiatives Taken for**:Energy conservation/ use of Solar energySolid WasteSegregation/Management1. Rain water harvesting and its use for gardening and cleanliness
2. Plastic free campus
3. v Adoption of village/educational institutions
 | 04 points per initiative | **20** |
|  |  | **Social Impact of Extension Activities**: (On the basis of Community Feedback) | Minimum three activities= 10 | **10** |
|  |  | **Special New Innovative Initiatives Or Ideas Adopted in the College.** (Daily news board, Thought for the day and counselling of the drop outs) | 4 points each initiative (max.=12) | **12** |
|  |  | **Collaborations:** | 5 points each (Max. 15 points) | **NA** |
|  |  | **Total score= 62/80** |  |  |
|  | 1. **Faculty Profile & Research Activities (Score 50)**
 |
|  | Sr. No. | Activity | Distribution of Scores | **total** |
|  |  | **% of Teachers with Ph. D**  | Less than 50% =02 | **02** |
|  |  | **Teachers as Research Guides** | NA | **NA** |
|  |  | **No. of Orientation Programmes, Refresher Programmes, Faculty Development Programmes and .Workshops(one week or more) Attended by Teachers(in last three years)** | 30%of faculty=10, | **10** |
|  |  | **Projects/parents fellowships associate ship:** |  | **NA** |
|  |  | **No. of Paper Presented in Conferences/ Seminars/ Symposia (in last three years):**1. International
2. National/Regional/State level
 | 1. 02 point per paper presented01 point per paper presented
 | **08** |
|  |  | **Seminars, Workshops, Conferences and Trainings organised by the Institution**1. International level
2. National level
3. State level
 |  | **NA** |
|  |  | **No. of Paper Published**:UGC Care List JournalsNon-UGC Care List JournalsCitations | *Citation more than 20 for two papers* *Papers in calendar year 2023-24 = 04* | **10** |
|  |  | **Teachers' Special Innovative Ideas (Brief description thereof)** | *NA* | **00** |
|  |  | **No. of Books Published/Chapter in Books** | 5 points per book and 2 points per chapter | **10** |
|  |  | **Teachers Academic and Extension Activities:**Resource personMember of Board of Studies/Subject experts etc.1. Popular articles
 | Keynote speaker (Prof. Monica Bhardwaj | **04** |
|  |  | **Awards by Recognised Organisations**:1. International
2. National
3. State
 | National builder award Dr. Gagan Singh Jaggi  | **06** |
|  |  | Total Score=**50/100**   |  |  |
|  | **7. Miscellaneous (Score 75**) | **Activity** | **Distribution of Scores** |
|  | **Sr. no.**  | **Any Other Important Information or initiative not Covered Above (Self-Finance courses(BBA,BCA)/ IQAC function as incubation centre**  | **10 Each** **(Max. 50)** | **30** |
|  |  | **Spot evaluation of institutions by the Officers from the Directorate of Higher Education/representative of the Director of Higher Education.** | **Visited in March, 2022** | **0** |
|  | **AG Audit Paras settled Upto date** | **state audit and AG Audit Para pending**  | **0** |
|  | **Local Audit Paras settled Upto date** | **YES**  | **05** |
|  | **Timeline adhered to in filing reply of court cases / RTI Applications/Public grievances received through Mukhyamantri Seva Sankalp 1100 and Centralised Public Grievance Redress and Monitoring System (CPGRAMS)** | **Yes**  | **10** |
|  | **Invited speakers on various themes relevant to holistic development of students.** | **Yes** | **10** |
|  | **Skill Development Training (at least 20% benefited)** |  |  |
|  | **Skill Development Training (at least 20% benefited)** |  | **20** |
|  | **TOTAL SCORE = 75/120** |
|  |  |